



KENORA URBAN TRAILS COMMITTEE
Meeting Minutes
Tuesday, May 5th, 2015
8:00 a.m. – Operations Board Room

Attendance:

Judy Underwood	Diane Pelletier
Sharen Smith	Heather Gushulak
Penny Beal	Melissa Shaw (Minute Taker)

Special Guests:

Bimal Adhikari

Regrets:

Paloma Corrin	Barry Corbett
James Williams	Dave Schwartz
Steve Mastromatteo	

Call to Order

8:05 a.m.

Declaration of Pecuniary Interests

None declared

Adoption of Minutes

Acceptance of minutes of previous meeting: April 7th, 2015

Administrative:

Action:

Remove Ron Beal as Committee Member on roster	Melissa Shaw
Correct March, 2015 Minutes by removing Ron Beal as an acting member	Melissa Shaw
Review Friends of Trails Maintenance Guide	Penny Beal

Beaver Brea Trail Development and Maintenance

Send a Maintenance Guide electronically to Chris Penner as a guiding document for the clearing, and maintenance of the new Beaver Brae trail.

- 2015 Goals: the Trails Committee would like to see the new Beaver Brae trail cleared of brush and debris, formally named and mapped within the City GIS system and form part of the interactive Trails Map to be uploaded on the City of Kenora website.
- 2016: Trail signage

Action:

Send Friend of Trails Maintenance Guide to Chris	Melissa Shaw
Approach the School board about placing the trail head on school property	Chris Penner
Naming rights of the trail	Chris Penner

Great Lake of the Woods Trail

Judy Underwood put motion forward to be approved at the June 9th, 2015 meeting to determining the Great Lake of the Woods Trail route to travel along Beach Road, Twelfth Street, St. Clair Street and Fourteenth Street connecting to Highway-17.



Once the Kenora Urban Trails Committee has agreed upon the Great Lake of the Woods Trail route, request for designation of the trail will be sent to City Council.

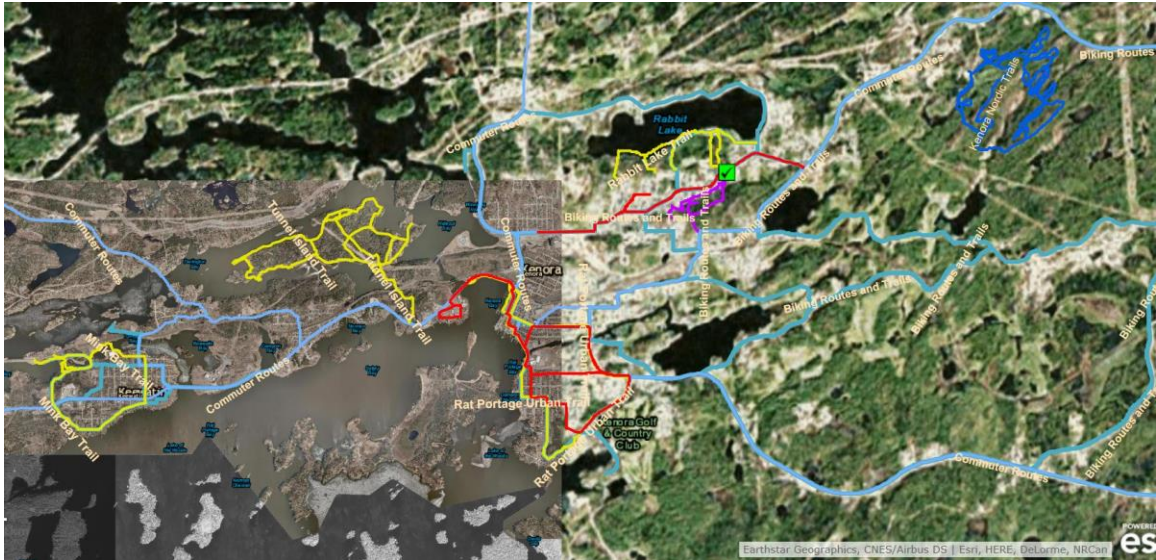
Action:

Barb Manson to confirm the route of the Great Lake of the Woods Trail including renaming, and removing of old signage etc.	Sharon Smith
Jennifer Findlay to confirm if the Trans Canada Trail has been decommissioned?	Sharon Smith

GIS Presentation

Bimal Adhikari, City of Kenora GIS Technologist was invited to the May 5th, 2015 meeting to present the Kenora trail network in the GIS to the committee. The purpose of his presentation was to confirm that the trails information within the maps is correct, prior to making the map public on the Kenora.ca website.

Attached is a PDF version of the presentation; committee members who were not present at the meeting will not be able to access the GIS to see the interactive map. Below are screen shots from the presentation for a general idea.



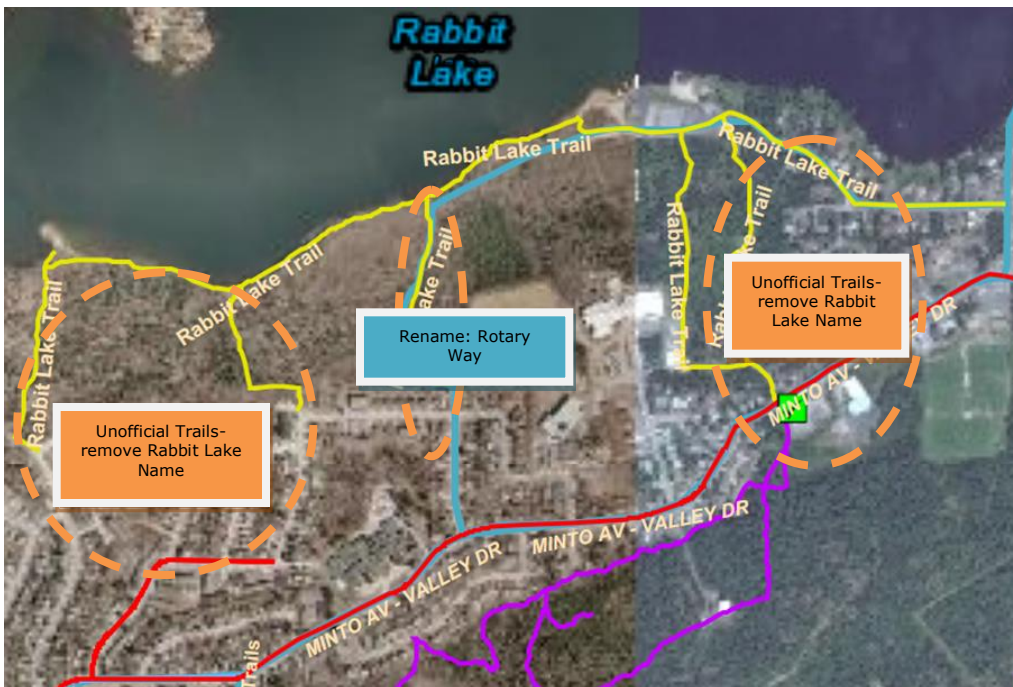
The Committee noted that the following trails were missing:

1. Laurenson's Creek
2. Rotary Way

The Committee asked Bimal to review the Lake of the Woods Trail Guide and to include on the GIS, the descriptions of the trails as found within the trail guide. Information to include: Distance, Terrain, Seasons, uses etc.

Tunnel Island, although considered common ground, will require approval to publish this network of trails on the GIS.

Bimal to make corrections to the Rabbit Lake Trail system as per the image below:



Bimal also presented a network of Biking trails; there was confusion as to the difference between commuter and recreational routes, and if they need to be colour coded. A meeting is to be set up with David Schwartz and Bimal to further discuss the mapping of these routes.

Action:

Include Laurenson's creek and Rotary Way on the GIS map	Bimal Adhikari
Correct the network of Rabbit Lake Trails	Bimal Adhikari
Set-up meeting between Bimal and David re: GIS bike paths	Melissa Shaw
Approval to publish Tunnel Island trails	Sharon Smith

Laurenson's Lake Trail

The trail has recently been vandalized, Judy spoke with John Nabb who was sending students out today to do clean up. Judy reminded John that if there are needles, to call the NWHU and they will come out to pick them up.

Committee needs to discuss preventative measures that can make the trail safe and reduce the vandalism; this is an area that has become a hang out.

Photos of the tags have been sent to the OPP by a community member as noted on Facebook. Need to add the discussion to our next agenda.

Next Meeting:

Tuesday, June 2nd , 2015 – Operations Boardroom

Meeting Closed – 9:45 am

Duty Roster:

Action Item	Committee Member	Deadline
Remove Ron Beal as committee member on roster	Melissa Shaw	ASAP
Amend Minutes from March, 2015 by removing Ron Beal as an acting member	Melissa Shaw	ASAP
Send Chris Penner a copy of the trails maintenance package	Melissa Shaw	ASAP
Approach the School board about placing the trail head on school property	Chris Penner	June , 2015
Naming rights of the trail	Chris Penner	June , 2015
Review friends of Trails with Wren Amel	Penny Beal	ASAP
Ask Jennifer F. about deregistering existing Trans Canada Trail	Sharon Smith	June , 2015
Barb Manson to confirm the route of the Great Lake of the Woods Trail	Sharon Smith	June , 2015
Approval to publish Tunnel Island trails on GIS Map	Sharon Smith	June , 2015
Review 5-Year Kenora Urban Trails Plan	Committee Members	June , 2015
Read Beaches, Parks and Trails Report- Discuss opportunities	Committee	June , 2015

for updated trails components in each section at the next meeting	Members	
Install Historical Signs- Rabbit Lake Trail	John Nabb	ASAP
Include Laurenson's creek and Rotary Way on the GIS map	Bimal Adhikari	June , 2015
Correct the network of Rabbit Lake Trails	Bimal Adhikari	June , 2015
Set-up meeting between Bimal and David re: bike paths	Melissa Shaw	ASAP